



Prevention and Education Program Position

The WISE Prevention Education Program (PEP) facilitates learning and activism to end gender-based violence in 21 towns across the Upper Valley of NH/VT. The team facilitates youth violence prevention curriculum throughout 9 school districts to students from kindergarten through high school, along with educators, and parents. PEP represents WISE through its public messaging, outreach, events, professional development, and community opportunities. The perfect candidate has experience designing learning activities and developmentally appropriate curriculum, loves working with young people to build their leadership in social change, and is committed to the mission of WISE to end gender-based violence.

Hours: Full time, exempt. Evening and weekend hours required.

Reports to: This position reports to the Prevention and Education Program Manager

Job Responsibilities

- Implement WISE's existing Youth Violence Prevention curriculum with school-aged youth.
- Build and maintain working relationships with school professionals and parents to facilitate collaboration on youth work, policies, and school response.
- Develop and refine curricula and activities based on evaluation and research to support learning and comprehensive prevention.
- Identify community need and gaps in access to better provide outreach and connection to WISE programming
- Facilitate adult trainings.
- Collect and analyze data from trainings to assess efficacy and inform development.
- Work with the Prevention and Education team to expand prevention efforts, work with youth outside of the classroom and maintain strong relationships with Upper Valley school districts.
- Attend community, staff, and/or Board meetings, trainings and/or conferences as requested by the Executive/Program Director and the Prevention Education Manager.
- Participate in the strategic and annual planning processes of WISE.
- Perform other duties for the overall functioning of the organization and those duties as requested by the Executive/Program Director and the Prevention Education Manager.

Qualifications

- Bachelor's degree required, ideally in education, social sciences, communication or other relevant fields. Experience in the field of domestic or sexual violence survivor advocacy or prevention, and/or excellent knowledge of issues of domestic and sexual violence preferred.
- Strong communication skills with diverse audiences and at different developmental stages.
- Professional experience, especially working with youth, and a demonstrated ability to create learning opportunities that are properly calibrated for the time, environment, topic and audience.
- Computer literate in *at least* Microsoft Suite including especially Outlook, Word, Power Point, Excel, and WWW.
- Strong grounding in and commitment to social change advocacy and a feminist framework for understanding gender-based violence.

- Reliable transportation, valid driver's license, required minimum vehicle insurance coverage.
- Ability to spend periods of time sitting and standing, to lift 40 pounds.
- WISE requires all employees to submit criminal background and driver's license checks, employment is dependent on findings.
- Successful completion of the WISE Advocate Training Program within 3 months of hire.

All WISE employees are expected to honor staff values, and practice ethical communication.

Cover letter and resume can be submitted Attention: Chelsea Williams at the WISE Program Center 38 Bank Street, Lebanon NH 03766 or Chelsea@WISEuv.org