

Youth Education Specialist

REACH Beyond Domestic Violence is a non-profit organization providing safety and support to survivors of abuse while engaging communities to promote healthy relationships and prevent domestic violence. Our programs include 24-hour hotline services, emergency shelter, support groups, legal advocacy, specialized children's services, community-based survivor advocacy programs and community education and training. Every year, REACH works with over 6,000 people in our 27 community service area and beyond.

General Description

The Youth Education Specialist is a teacher, partner, champion and program manager, performing a wide variety of functions to effectively implement dating violence prevention efforts with youth. The Youth Education Specialist must balance daily work with young people and the administrative efforts involved with running a youth education program including community outreach and relationship building, curriculum development, program materials development, and volunteer management. The Youth Education Specialist is a member of REACH's prevention team.

Responsibilities

Peers Against Violence (PAVE) programming: *Administer and supervise PAVE dating violence prevention program, supporting young people in becoming leaders in dating violence prevention and leading the PAVE curricula for middle and high school students throughout communities north and west of Boston.*

- Manage PAVE program, ensuring that the program runs on a predetermined timeline and stays within a budget
- Build and maintain relationships with middle and high school site partners
- Implement dating violence prevention curriculum in classrooms and in community settings
- Plan and administer the PAVE Peer Leadership Program, supporting and supervising youth leaders and providing ongoing on site program and technical support
- Provide training and technical support for other area peer leadership programs
- Coordinate, monitor and track documentation for measuring program achievement
- Manage PAVE social media, including Facebook and Twitter accounts
- Provide PAVE program updates for REACH website and e-newsletters
- Update and design new PAVE outreach program materials as needed
- When necessary, serve as spokesperson for PAVE

Community engagement supporting youth development

- Serve as a resource to students, educators, and the general public. Maintain database of referral sources, support groups and other violence prevention and healthy dating relationship resources
- Build and maintain relationships with other community agencies, coalitions, and providers with an interest in dating violence prevention or healthy dating relationships programming
- Provide training and support for peer educator programs at local colleges and universities
- Coordinate and execute youth focused/youth led community education campaigns/events, including logistics, marketing and promotions
- Provide trainings and presentations to parents, volunteers, and other community groups as needed
- Partner with Community Engagement Specialist and community youth to develop and support youth leadership opportunities.

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- Stay up to date on current events with a focus on issues impacting youth to be able to serve as a resource and keep classroom and youth leadership work relevant and relatable.

Other Responsibilities

- Attend staff meetings and program meetings
- Participate in staff supervision and clinical supervision
- Attend fundraising events as needed
- Assist with REACH events or initiatives
- All other duties as assigned by the Director of Prevention Programs

Qualifications

The ideal candidate will possess a passion for engaging and fostering leadership among young people. We also seek the following qualities and experience:

- At least 1-2 years experience in youth work and/or 1-2 years of experience working in the field of domestic and sexual violence intervention/prevention
- Bachelor's Degree or equivalent
- Fluency in Spanish preferred
- Excellent written and verbal skills, including large and small group presentations
- Experience using Word, Excel, PowerPoint, Publisher, Constant Contact
- Understanding and familiarity with social media
- Knowledge of and ability to network with community resources and to build community relationships
- Able to interact well with people from a variety of backgrounds; manage priorities and multi-task; work independently and as part of a team
- Willingness and ability to think outside the box and to listen and learn from the community as well as teach

Candidates must have the flexibility and willingness to work occasional long hours and some weekends. A car is required for this position.

This is a non-exempt position on a fluctuating workweek. REACH offers competitive benefits.

Salary range: low to mid 40Ks.

A presentation to REACH staff and/or Board will be required of finalists. Cover letter should address the following questions: *How does your prior experience relate to the Youth Education Specialist position responsibilities and qualifications? Why does REACH's mission of engaging youth in domestic and sexual violence prevention appeal to you?*

Please send resume and cover letter to Laura Van Zandt, Executive Director, at jobs@reachma.org.

REACH is committed to advancing the safety, healing, and empowerment of those who experience domestic or relationship violence, through direct services and education while promoting social justice for individuals and families of all backgrounds. Our employment policies reflect our mission.